

Board of Directors Meeting Minutes
USATF San Diego Imperial Association
October 20, 2010
FGM Office (located in Liberty Station), San Diego

Present: Michael Adkins, Jay Beltz, Lolitia Bache, Tonie Campbell, Paul Greer, Milena Glusac, Graeme Shirley

Absent: Tom Bache, Adam Henderson, Thom Hunt, Lillian Mahoney, James Skelly

Call to Order:

- The meeting held was called to order by President Jay Beltz at 7:08PM.

Approval of 8/18/10 and 9/15/10 Meeting Minutes:

- Item #8 on the 8/18/10 minutes was discussed. It was suggested adding to the #8, "The board accepted the recommendation of the grievance panel." It was suggested to delete the name of the individual and team in the minutes as in the past the Board has not published the name of those suspended. Master Chairman Shirley motioned to table approval of the minutes seconded by Youth Chair Adkins. The motion passed unanimously with all present voting in the affirmative. President Beltz will work with Secretary T. Bache for the language. President Beltz will resend the minutes for review and final approval.
- The Annual Meeting Minutes were approved as presented. Upon a motion by Masters LDR Chairman Greer, a motion was offered to reconsider the Annual Meeting Minutes (9/15/10) and seconded by Masters Chair Shirley. The motion passed unanimously with all present voting in the affirmative. Shirley recommended correcting the wording of item #6. He offered a motion to amend the previously approved minutes, which was seconded by Greer. The meeting minutes were amended with all present voting in the affirmative.

Treasurer's Report:

- Treasurer L. Bache passed out the updated account ledger. A Sanction fees handout listing five other associations was distributed to members for review.
- Vice-President Campbell noted at some point the Association should review our sanction fees. He offered a motion [***Local Sanction Fees for 2011 will remain as is***], which was seconded by Shirley and passed unanimously with all present voting in the affirmative.

Wells Fargo Bank Account:

- Treasurer L. Bache reported she and President Beltz made some changes to the Association's Checking Account. Certain checking account fees have been eliminated. The key [to the safe deposit box is lost](#); there is a \$125.00 fee to gain access to the box. President Beltz and Treasurer L. Bache will return to the bank soon to gain access and determine the necessity to maintain the safe deposit box.

Vice-President's Comments:

- Vice-President expressed comments he felt the Board needs to improve upon how business is conducted with respect to better parliamentary procedures and follow up with regards to financial matters. He proposed establishing a task force or committee to address financial matters. On his motion [***A financial task to be established consisting of two members of the Board and one or two non-Board members to review outstanding financial issues***] seconded by Greer passed unanimously with all present voting in the affirmative.
- President Beltz appointed Vice-President Campbell as the Chair the Financial Task Force. Treasurer L. Bache volunteered and was appointed to this ad hoc committee. Vice-President Campbell requested Youth Chair Adkins submit a name from the Youth Committee.

Delegates to Annual Meeting:

- President Beltz passed out the list of delegates and alternates for the Annual Meeting to be held in December 2010. The following are listed: Beltz, Campbell, Henderson, Adkins, Greer, Hunt, Mahoney, Shirley, Skelly, Glusac, Bashir Ramzy and Kara Patterson. He reported two (2) elite athletes are needed for our delegation. Vice-President Campbell has the names of three (3) athletes and one (1) coach and will provide names to President Beltz for consideration.
- Treasurer L. Bache questioned whether the Board as done in past years will approve a stipend for attending delegates. If so, she requested a motion be offered. The Board has covered the registration expense, which is \$160.00 for early registration and \$100 to assist with expenses associated with attendance at the Annual Meeting.
- A motion [***\$260.00 per delegate is authorized provided proof of attendance is provided to the Association Treasurer***] offered by Adkins and seconded by Campbell passed unanimously with all present voting in the affirmative.

Committee Reports:

- Long Distance Running (Men) – Greer
 - The Dirt Dog Championships will be held on 11/6/10 at Mission Bay.
 - This year attendance at for the series has been down for the first time in 10 years.
 - Greer and Thom Hunt are working on a sponsor for the National XC Championships that will be hosted by our Association in 2/11. The next CORE team meeting is scheduled for 7PM on 11/9/10 at the Hall of Champions in Balboa Park.
 - Plans are beginning for the 2011 Track & Field Summer Series. Possible sites include Patrick Henry High School and Mesa College. A winter series is also being considered.
- Long Distance Running (Women) – Glusac
 - A coach's clinic/forum is being planned for 2/4/11 in connection with the National XC Championships. The clinic will be distance oriented. It will be held at the Hilton Mission Bay.
 - A fall training clinic will be held on 11/13/10 from 3:30PM to 6:30PM. The fee is \$20 for adults and \$10 for youth. Indefinite Running is the main sponsor.
- Track & Field (Men) – Campbell
 - No Report
- Track & Field (Women) – Henderson
 - No Report
- Masters (Men & Women) – Shirley
 - No Report
- Race Walking –
 - No Report
- Youth –Adkins
 - Youth Committee Meetings will resume next month.
 - The Association Junior Olympic Cross Country Meet is 11/14/10.
- Records – Mahoney
 - No Report.
- Officials – Skelly
 - No Report

Old Business:

- **Background Checks:** President Beltz reported a review of the list of coaches that have cleared a required background revealed few coaches/teams that in compliance. A discussion on how to increase compliance and make parents aware of the requirement was held. The Youth Chair shared some insights and perspectives about this issue. The Youth Chair will be holding a meeting with the Youth Committee next month and will include this item as an agenda item. A report will be made at the board meeting in January.
- **Website:** L. Bache reported subtle changes were made to the Association's website based [on](#) information she learned at the Association Workshop sponsored by USATF. There are now links to our tax information, sanctions, coaches, and membership. She also requested members send her other information related to the Association's events or activities for posting.

New Business:

- **Christmas Meeting:** President Beltz offered to host the December meeting at his house. A brief meeting followed [by](#) a holiday social gathering was tentatively set for 12/10/10 at 7:00PM.

Adjournment:

- President Beltz adjourned the meeting at 8:58PM upon a motion by Campbell seconded by Shirley with all present voting in the affirmative.

[Submitted by Michael Adkins, Acting Secretary](#)