



**IT'S ALWAYS SUMMER IN SAN DIEGO**

## **2019 Summer Nights Track and Field Series Event Directors Guidelines**

### **1. Registration & Fees**

- All event directors must use [www.athletic.net](http://www.athletic.net) for their pre-registration.
- **Pre-Registration-**The fees are \$5 per event for pre-registration with a \$2 processing fee. The \$2 processing fee is paid by the athlete.
- **Day-of-Meet Registration-** Fees are \$10 per event for day of event registration.
- **Relays-** In the event a 4x100; 4x200 or 4x400 relays are offered there will be no fees charged and competitors can run for free. A Relay team is welcome to run anyone on their teams whether its mixed genders or different ages within each team.
- Individuals can compete in as many events they wish to do at a Summer Nights Track and Field Series event, but must pay for each individual event. There are **no unlimited entries** in the fee structure.

### **2. Summer Nights Track and Field Series Event Format**

*Every Summer Nights Track and Field Series event offers the following:*

#### **Track Events\***

- Sprint (100 or 200 meters)
- Hurdles (100 or 400 meters)
- Middle Distance (800 meters to Mile)
- Distance (3000 or 5000 meters)
- Long Sprint (400 meters)

#### **Field Events**

- Shot Put
- Long Jump
- High Jump
- Pole Vault

*\*Only one other event can be added at the event director's discretion.*

### **3. Recommended Timer & Starter**

*Event directors have the discretion on which they choose to use for timer and starter of their event but USATF San Diego is highly recommending you use the following individuals so everything remains consistent:*

- **Timing and Results:** John Hutsel
- **Starter:** Gary McDonald

#### 4. **Results Posting**

- All results from the Summer Nights Track and Field Series event must be posted on athletic.net by the end of the day of your event.
- Meet results should be posted at the middle of the field of each facility (USATF sandwich board will be provided).

#### 5. **Organizing Heats**

- The event director is responsible for organizing heats and lining the athletes up at the starting line.

#### 6. **The following job assignments MUST be provided:**

- Two assistants for John Hutsel for timing, scoring and race numbers
- One runner for posting results

#### 7. **Other Responsibilities the Event director is in Charge of the Summer Nights Track and Field Series Meets:**

- Follow Safe Sport guidelines as provided by USATF San Diego.
- [Sanctioning](#) the event under USATF rules and guidelines.
- Event directors oversee the entire starting and finish line areas monitoring the runners at the start and finish of every race event.
- Providing enough volunteers to help run the entire meet. Volunteers **are not** provided by the San Diego USATF.
- Field events will begin at 5:30pm; running events will begin at 6:00pm.
- Online registration must always be provided.
- Replenishing fluids **MUST** be provided for all participants at every series event
- One kid event (under 12) **should** be provided at each series event.
- At each series event one race event will be highlighted at the middle of the meet.
- Participants will be informed at each series event on where to find results at [www.summernightstrack.com](http://www.summernightstrack.com) website.

#### 8. **USATF San Diego Provides the Following Benefits:**

- Timer
- USATF Starter
- 4 x USATF event officials
- Event placards for distribution
- Administrative responsibilities, including but not limited to: athletic.net setup, advertising via social media, website hosting, newsletter distribution, sponsorship agreements

#### 9. **Meet Directors are Required to:**

- Give 20% of meet earnings back to USATF San Diego
- Advertise for personal meet
- Distribute placards to potential participants